Privacy Statement for Three Two One Media

At **Three Two One Media**, we are committed to protecting your privacy and ensuring that your personal information is handled with care. This privacy statement outlines how we collect, use, and safeguard your data.

Information We Collect

When you book services through our website, we may collect personal information including, but not limited to:

- Name
- Email address
- Phone number
- Event details (such as date, venue, and event type)

We collect this information for the sole purpose of processing your booking, managing our services, and sharing relevant updates or promotional materials with you.

Third-Party Payment Processing

Three Two One Media uses third-party payment platforms to process online payments. We do not receive, store, or have access to any personal financial information such as credit card numbers or bank account details. All payments made via our website are securely processed by third-party payment providers, which adhere to industry standards for encryption and data security.

Use of Collected Information

We use the personal information collected from you to:

- Facilitate bookings and deliver our services
- Send you confirmations and important updates regarding your event
- Provide you with promotional materials about upcoming offers, new services, or special deals (with your consent)

We will never sell, rent, or share your personal information with third parties for marketing purposes without your explicit consent.

Data Protection and Security

We take appropriate measures to ensure the security of your personal information. Our website uses encryption and other security technologies to protect your data from unauthorized access, disclosure, or misuse.

However, please note that no method of transmission over the internet or method of electronic storage is 100% secure, and we cannot guarantee the absolute security of your information. In the event of a data breach, we will notify you promptly and take all necessary steps to remedy the situation.

Your Rights

You have the right to:

- Request access to the personal information we have about you
- Request corrections to any inaccurate information
- Opt out of receiving promotional emails at any time by clicking the "unsubscribe" link in our emails or contacting us directly

Legal Disclaimer

While we make every effort to protect your privacy, **Three Two One Media** may be required to disclose personal information if mandated by law, or in cases where we believe that disclosure is necessary to protect our rights or to comply with a legal process.

Updates to This Privacy Statement

We may update this privacy statement from time to time to reflect changes in our practices or for other operational, legal, or regulatory reasons. Any changes will be posted on this page, and your continued use of our website after the changes have been posted will constitute your acceptance of the revised terms.

Contact Information

If you have any questions about this privacy statement or how your data is handled, please contact us at <u>sales@threetwoonemedia.com</u>.