

## Terms and Conditions

Welcome to **Three Two One Media**! These Terms and Conditions outline the rules and regulations for the use of our website and services. By accessing or using this website, you accept these terms in full. Please read them carefully before booking services, making inquiries, or using any content on this site.

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### 1. Introduction

These Terms and Conditions govern your use of the website located at **[insert website URL]** and your relationship with **Three Two One Media**. By using this website or engaging with our services, you agree to be bound by these terms.

### 2. Services Offered

**Three Two One Media** provides photography, videography, and media production services, including but not limited to:

- Wedding photography and videography
- Event photography and videography (corporate functions, family events, social gatherings, etc.)
- Portrait sessions (including family, maternity, and graduation)
- Photo booth rentals
- Graphic design and media content creation
- Social media and promotional media production

Our services may expand or change over time, and we reserve the right to update our offerings without prior notice.

### 3. Booking and Payment

- **Booking:** When booking our services, clients must provide accurate information to allow for efficient scheduling and planning. We reserve the right to refuse service if any information provided is incorrect or misleading.
- **Payments:** Payments for services booked through our website are processed via third-party platforms, and we do not store or access your personal financial information. All online payments are subject to the terms and conditions of the third-party processor.
- **Deposits and Cancellations:** Clients may be required to pay a deposit to secure a booking. Cancellations made within [X days] of the scheduled event may forfeit the deposit, and any cancellations outside of this window may result in a partial refund, subject to our discretion.

- **Refunds:** Refunds are provided only in specific situations, as outlined in the service contract or agreement signed at the time of booking. No refunds will be issued for services already rendered.

#### 4. Content and Intellectual Property

All content on this website, including but not limited to text, images, video, design, and other media, is the intellectual property of **Three Two One Media** unless otherwise credited. Unauthorized reproduction, distribution, or use of our content is prohibited.

In the case of third-party content (photos, videos, or media) shared on our website, appropriate permissions have been obtained, and credit is given where applicable. Users of our website acknowledge that not all content displayed may be owned exclusively by **Three Two One Media**.

If you believe your content has been used without authorization, please contact us immediately at **[insert contact email]**.

#### 5. Client Rights and Responsibilities

- **Client Responsibilities:** Clients are responsible for ensuring that all details provided during booking are accurate and up to date. Clients must also adhere to any guidelines or instructions provided by **Three Two One Media** to ensure a smooth and successful delivery of services.
- **Client Rights:** Clients have the right to request modifications or corrections to the content produced, provided such requests are made within the time frame specified in the service contract.

#### 6. Website Use

- **Permitted Use:** You are permitted to use this website for personal, non-commercial purposes only. You may browse, book services, or inquire about our offerings.
- **Prohibited Use:** You agree not to:
  - Engage in any unauthorized copying, distribution, or sharing of our content.
  - Attempt to disrupt or interfere with the functionality of this website.
  - Use any automated systems (e.g., bots, spiders) to collect data from this website without our express consent.

We reserve the right to terminate your access to this website or our services if we believe that you have violated these terms.

#### 7. Third-Party Links and Services

Our website may contain links to third-party websites or services, such as payment processors. We do not control or endorse these third-party websites, and you agree that we are not

responsible for any issues arising from your use of these sites. Your use of third-party services is governed by their respective terms and conditions.

## **8. Privacy and Data Collection**

We take your privacy seriously. Please refer to our **Privacy Statement** for detailed information on how we collect, use, and protect your personal data. By using our services or website, you consent to the collection and use of your data as outlined in our Privacy Statement.

## **9. Content Submissions**

If you submit content to us, including but not limited to photos, videos, testimonials, or feedback, you grant **Three Two One Media** a non-exclusive, royalty-free, perpetual, and irrevocable license to use, modify, publish, and distribute the content for promotional purposes. We will credit you appropriately where applicable.

## **10. Limitation of Liability**

**Three Two One Media** shall not be held liable for any indirect, incidental, or consequential damages arising out of or in connection with your use of this website or our services. Our liability for any claim related to the use of our website or services will not exceed the amount paid by you for the service in question.

## **11. Indemnity**

You agree to indemnify, defend, and hold harmless **Three Two One Media**, its employees, contractors, and affiliates, from any and all claims, damages, liabilities, costs, or expenses (including legal fees) arising from your use of this website or your breach of these Terms and Conditions.

## **12. Event Cancellation or Force Majeure**

In the event of unforeseen circumstances such as extreme weather, illness, or other force majeure events that prevent **Three Two One Media** from fulfilling its obligations, we will make reasonable efforts to reschedule or find alternative arrangements. However, we cannot be held liable for any cancellations or postponements beyond our control.

## **13. Governing Law**

These Terms and Conditions are governed by the laws of **[insert state/country]**. Any disputes arising from your use of our website or services will be subject to the exclusive jurisdiction of the courts in **[insert location]**.

## **14. Changes to Terms and Conditions**

**Three Two One Media** reserves the right to update or modify these Terms and Conditions at any time. Any changes will be posted on this page, and your continued use of the website or services after such changes will constitute your acceptance of the revised terms.

## **15. Contact Us**

If you have any questions or concerns regarding these Terms and Conditions, please contact us at:

**Three Two One Media**

Email: [sales@threetwoonemedia.com](mailto:sales@threetwoonemedia.com)

Phone: **412-696-2267**